













PAM 1 'Communication' A3 Brief

<p>Tool-box Talk: [...Title...] Issue Date: Click or tap to enter a date. Review Date: Click or tap to enter a date. Owner: Click or tap here to enter text. Authorised by: Click or tap here to enter text.</p>		<p>Notes for delivery of this (A3) Toolbox Talk: Click or tap here to enter text.</p>	
<p>What (Provide a description of the current state) Insert text / media Click or tap here to enter text.</p> 	<p>Why (Provide an explanation of the reasons, causes or consequences) Insert text / media Click or tap here to enter text.</p> 	<p>Where (Draw attention to where (in the process) the event / issue is occurring) Insert text / media Click or tap here to enter text.</p> 	<p>When (Draw attention to when the event / issue occurs (or will occur)) Insert text / media Click or tap here to enter text.</p> 
<p>Who (Let those who are involved, know) Insert text / media Click or tap here to enter text.</p> 	<p>How (Provide a description of the plan ahead) Insert text / media Click or tap here to enter text.</p>  		
<p>Health and Safety (Add a H&S message) Safe working practices; PPE Click or tap here to enter text.</p> 	<p>Fire Safety (Add a Fire Safety message) Safe working practices; PPE Click or tap here to enter text.</p> 	<p>Environment (Add an Environmental message) Environmental Management System; COSHH Click or tap here to enter text.</p> 	<p>Food Safety (Add a Food Safety message) Pre-requisites; HACCP Click or tap here to enter text.</p> 